

# Memorandum



CITY OF DALLAS

DATE September 16, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **FY 2022-23 and FY 2023-24 Budget and Amendments – Update**

Thank you for your continued participation in the FY 2022-23 budget development process. **On Wednesday, September 21, your agenda will include a required public hearing on the tax rate, continued discussion of the Mayor and City Council Member proposed amendments, and an action item to call a budget public hearing for September 28.** Advertising requirements were not met prior to the August budget public hearing resulting in a one-week delay for final adoption of the FY 2022-23 budget. This additional week will provide an opportunity to ensure that the Mayor and City Council amendments are fully incorporated into all budget-related ordinances and resolutions before your **final approval on September 28.**


Three documents are attached for your consideration in advance of your meeting next week:

- **Attachment A** is a list of amendments submitted by the City Manager that received majority support through the straw poll process and approved in the first reading of the budget ordinance on September 7. Additionally, a list of expense reductions is presented to ensure the amendments are sustained in FY 2023-24.
- **Attachment B** is a list of amendments submitted by City Council Members that received majority support through the straw poll process and approved in the first reading of the budget ordinance on September 7. Additionally, a list of expense reductions is presented to ensure the amendments are sustained in FY 2023-24.
- **Attachment C** is a list of additional amendments submitted by the Mayor and City Council Members as of 2:00 pm today, September 16 for consideration at your meeting on Wednesday, September 21. Any amendments that receive majority support through straw polls will be incorporated into the budget ordinance before the vote to approve the budget on final reading. The City Council may make additional amendments up to the point of final reading and approval of the budget on September 28. Additionally, we have presented a list of expense reductions to ensure the amendments are sustained in FY 2023-24.

DATE September 16, 2022  
SUBJECT **FY 2022-23 and FY 2023-24 Budget and Amendments – Update**

In all three attachments, we have presented a source of funds to ensure that the FY 2022-23 amendments are sustainable in FY 2023-24 and future years. Since several amendments have used the FY 2022-23 one-time Pension Stabilization Fund to offset on-going expenses or tax rate reduction, it is necessary to consider the impact on future years. Nearly all the on-going expense reductions presented are for enhancements that had been planned for FY 2023-24. At this point, these are the City Manager's recommendations to ensure the fiscal integrity and sustainability of the FY 2022-23 recommended budget. Further analysis will be completed over the course of the next year, and the FY 2023-24 recommended budget will be balanced and presented to the City Council on August 8, 2023. No formal action is needed to rebalance FY 2023-24 at this time.

Please let me or Janette Weedon, Director of Budget and Management Services know if you have any questions.

  
Jack Ireland  
Chief Financial Officer

[Attachments]

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Deputy City Manager  
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager  
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager  
Robert Perez, Assistant City Manager  
Carl Simpson, Assistant City Manager  
Genesis D. Gavino, Chief of Staff to the City Manager  
Directors and Assistant Directors

### City Manager Amendments Approved on September 7, 2022

City Manager TC Broadnax		Amendment Number	
		<b>1</b>	
Source of Funds	Amount	Use of Funds	Amount
Economic Development - increase various multi-year funds based on final Dallas Central Appraisal District and Public Improvement District data by \$3.7 million in FY23.	3,664,746	Economic Development - adjust appropriations for various Public Improvement District and other economic development multi-year funds.	3,664,746
Total Source of Funds	3,664,746	Total Use of Funds	3,664,746
City Council Action (yes/no/withdrawn)	YES	Difference	0

City Manager TC Broadnax		Amendment Number	
		<b>2</b>	
Source of Funds	Amount	Use of Funds	Amount
Planning and Urban Design - transfer Board of Adjustment activities and three positions from the General Fund to Development Services (Enterprise Fund) (\$353,038). This function is currently funded by Development Services with a reimbursement therefore the net impact is \$0.	-	Development Services (Enterprise Fund) - assume responsibility of Board of Adjustment activities (\$353,038). This action transfers the Board of Adjustment activities back to Development Services along with three positions.	-
Total Source of Funds	-	Total Use of Funds	-
City Council Action (yes/no/withdrawn)	YES	Difference	0

City Manager TC Broadnax		Amendment Number	
		<b>3</b>	
Source of Funds	Amount	Use of Funds	Amount
Office of Risk Management - reallocate funding of projected liability claims from FY23 to FY24.	-	Office of Risk Management - accelerate adding six positions to provide OSHA, liability, RMIS and incident investigator support (one Bilingual Occupational Health Safety Officer, one Liability Adjuster, one RMIS Administrator, and three Incident Investigators) in FY23 from FY24. Net impact of \$0.	-
Total Source of Funds	-	Total Use of Funds	-
City Council Action (yes/no/withdrawn)	YES	Difference	0

City Manager TC Broadnax		Amendment Number	
		<b>4</b>	
Source of Funds	Amount	Use of Funds	Amount
Non-Departmental - reduce Pension Stabilization Fund.	462,829	Planning and Urban Design - Add two planners focused on neighborhood plans and four positions to provide administrative support in FY23.	462,829
Total Source of Funds	462,829	Total Use of Funds	462,829
City Council Action (yes/no/withdrawn)	YES	Difference	0

**City Manager Amendments Approved on September 7, 2022**

City Manager TC Broadnax		Amendment Number		5
Source of Funds	Amount	Use of Funds	Amount	
Non-Departmental - reduce Pension Stabilization Fund.	1,693,823	Library - add funding to increase library hours at six locations from five days at 40 hours per week to six days at 54 hours per week in FY23. This amendment increases the total number of locations with increased library hours from 9 to 15. Also, this amendment increases library materials, increases market competitiveness, and enhances security services at branch locations and Central.	957,111	
		Increase library materials funding (ongoing).	300,000	
		Adjust certain salaries to address market competitiveness.	250,000	
		Custodial services	45,000	
		Security Services (branch locations)	20,000	
		Security Services (Central)	121,712	
Total Source of Funds	1,693,823	Total Use of Funds	1,693,823	
City Council Action (yes/no/withdrawn)	YES	Difference	0	

City Manager TC Broadnax		Amendment Number		6
Source of Funds	Amount	Use of Funds	Amount	
Non-Departmental - reduce Pension Stabilization Fund.	500,000	Park & Recreation - increase mowing, irrigation, and litter removal at athletic fields from 4 to 5 times per week. Additionally, litter pickup will increase at targeted locations (based on usage) from 4-day pickup to 7-day pickup.	500,000	
Total Source of Funds	500,000	Total Use of Funds	500,000	
City Council Action (yes/no/withdrawn)	YES	Difference	0	

City Manager TC Broadnax		Amendment Number		7
Source of Funds	Amount	Use of Funds	Amount	
Non-Departmental - reduce Pension Stabilization Fund.	500,000	Building Services (Major Maintenance) - increase funding for solar and weatherization of city buildings.	500,000	
Total Source of Funds	500,000	Total Use of Funds	500,000	
City Council Action (yes/no/withdrawn)	YES	Difference	0	

## City Manager Amendments Approved on September 7, 2022

Source of Funds so that FY 2022-23 Budget Amendments are Sustained in FY 2023-24			
City Manager TC Broadnax		Amendment Number	
4-7			
FY24 Source of Funds	Amount	FY24 Use of Funds	Amount
Non-Departmental - eliminate IT Governance funding	1,000,000	PNV - 6 positions (2 planners focused on neighborhoods and 4 administrative support)	587,471
MGT - Office of Governmental Affairs - do not add 1 Government Affairs Coordinator	66,312	LIB - increase hours at 6 locations from 40 to 54 hours per week (total 15 locations)	1,330,952
PBW - do not add second Emerald Ash Borer Team	706,554	LIB - increase Library materials	300,000
TRN - do not add 1 Project Manager dedicated for Intelligent Transportation System	138,941	LIB - pay adjustments to address Library market competitiveness	250,000
TRN - do not add 1 Manager for Signs and Markings	107,163	LIB - increase custodial	45,000
DAS - do not add 3 Animal Service Counselors to support Animal Rescue expansion	134,767	LIB - increase security	141,712
311- do not add 1 Communications Specialist position to work on social median and communications	60,345	PKR - increase mowing, irrigation, and litter removal at athletic fields and targeted locations	500,000
HR - do not add position to support the training and implementation of new talent acquisition	95,001	BSD - increase funding for solar and weatherization at City buildings	500,000
HR - do not add funding for relocation expenses to assist with professional or executive relocations	75,000		
COM - do not add 1 Vietnamese-speaking Translator position to expand the City's multimedia outreach	61,576		
OPO - do not add 1 Special Investigator position to handle independent investigations, and better meet demand	74,100		
DFR - do not add 9 of 18 positions for expansion of Single Role Paramedic Program	916,326		
DFR - do not add 1 GIS analyst	90,593		
PKR - do not add 1 Senior Environment Biologist position to oversee large-scale environmental projects	140,258		
Total Source of Funds	3,666,936	Total Use of Funds	3,655,135
		Difference	11,801

### Mayor & City Council Amendments Approved on September 7, 2022

Council Member Lead - Arnold and West		Amendment Number		8
Council Member Co-Sponsor(S): Schultz, and Ridley				
Source of Funds	Amount	Use of Funds	Amount	
<del>City Attorney's Office - reduce funding for the Inspector General Division in the City Attorney's Office.</del>	<del>444,141</del>	City Attorney's Office - add four Community Prosecutors (Assistant City Attorney II) in the City Attorney's Office.	344,971	
<del>City Attorney's Office - reduce funding for the Inspector General Division in the City Attorney's Office.</del>	<del>344,971</del>	<del>Planning and Urban Design - add two part-time positions (Sr Planner and Business Operations Analyst) in Planning and Urban Design.</del>	<del>99,170</del>	
Reduce Pension Stabilization Fund	344,971			
Total Source of Funds	344,971	Total Use of Funds	344,971	
City Council Action (yes/no/withdrawn)	YES	Difference	0	

Council Member Lead - Willis		Amendment Number		9
Council Member Co-Sponsor(S):				
Source of Funds	Amount	Use of Funds	Amount	
<del>MGT - Communications, Outreach &amp; Marketing - eliminate FY23 proposed enhancement to add two Fair Park Multimedia Center Specialist positions (\$159,869 in FY24).</del>	<del>119,902</del>	Library - add one additional open day per week at Vickery Park Library (\$175,000 full-year funding in FY24).	130,000	
<del>MGT - Communications, Outreach &amp; Marketing - reduce funding in miscellaneous special services by \$10,098 (\$15,131 in FY24).</del>	<del>10,098</del>			
Reduce Pension Stabilization Fund	130,000			
Total Source of Funds	130,000	Total Use of Funds	130,000	
City Council Action (yes/no/withdrawn)	YES	Difference	0	

Council Member Lead - McGough		Amendment Number		10
Council Member Co-Sponsor(S):				
Source of Funds	Amount	Use of Funds	Amount	
Non-Departmental - reduce Pension Stabilization Fund	866,100	Code Compliance - add 10 code officers focused on the multi-family violent crime reduction plan in partnership with the Dallas Police Department and Office of Integrated Public Safety Solutions (\$670,000 full-year funding in FY24)	502,500	
		10 Vehicles	336,000	
		10 iPads	6,000	
		10 Uniforms	21,600	
Total Source of Funds	866,100	Total Use of Funds	866,100	
City Council Action (yes/no/withdrawn)	YES	Difference	0	

Source of Funds so that FY 2022-23 Budget Amendments are Sustained in FY 2023-24				
Council Members - Various		Amendment Number		8-10
FY24 Source of Funds	Amount	FY24 Use of Funds	Amount	
DPD - do not add 8 positions for off-duty employment unit	446,901	ATT - add 4 community prosecutors	459,961	
DPD - do not add 8 of 28 investigative support specialist positions	440,000	LIB - add one additional day at Vickery Park	175,000	
DPD - do not add 4 crime scene analyst positions and 4 crime scene tech positions	406,259	CCS - add 10 code officers focused on multi-family and 10 vehicles and other cost	670,000	
Total Source of Funds	1,293,160	Total Use of Funds	1,304,961	
		Difference	(11,801)	

## Additional Mayor &amp; City Council Amendments for Consideration on September 21, 2022

Council Member Lead - Ridley		Amendment Number		11
Council Member Co-Sponsor(S):				
Source of Funds	Amount	Use of Funds	Amount	
Non-Departmental - reduce Pension Stabilization Fund	100,000	Housing and Neighborhood Revitalization - increase funding for Housing Minor Repair Program (one-time funding)	100,000	
Total Source of Funds	100,000	Total Use of Funds	100,000	
City Council Action (yes/no/withdrawn)		Difference	0	

Mayor Johnson		Amendment Number		12
Council Member Co-Sponsor(S): Bazaldua, Mendelsohn, Thomas				
Source of Funds	Amount	Use of Funds	Amount	
Non-Departmental - reduce Pension Stabilization Fund	3,000,000	Non-Departmental set aside for Office of Homeless Solutions - authorize City Manager to allocate up to \$3m as financial guarantee to secure master leasing or other similar arrangements that support the creation of homeless supportive housing, reducing the gap in affordable housing for Dallas' most vulnerable residents. If some or all funding is not needed for these purposes, it will remain in Pension Stabilization. (one-time funding)	3,000,000	
Total Source of Funds	3,000,000	Total Use of Funds	3,000,000	
City Council Action (yes/no/withdrawn)		Difference	0	

Mayor Johnson		Amendment Number		13
Council Member Co-Sponsor(S): Atkins, McGough, Willis				
Source of Funds	Amount	Use of Funds	Amount	
Non-Departmental - reduce Pension Stabilization Fund	2,850,000	Building Services Department - transfer to Capital Construction for repair and renovations of DFR facilities (one-time funding)	1,750,000	
		DFR - provide additional funding for DFR equipment (such as fire trucks, engines, or rescue units) (one-time funding)	1,100,000	
Total Source of Funds	2,850,000	Total Use of Funds	2,850,000	
City Council Action (yes/no/withdrawn)		Difference	0	

Council Member Lead - Mendelsohn		Amendment Number		14
Council Member Co-Sponsor(S):				
Source of Funds	Amount	Use of Funds	Amount	
Non-Departmental - reduce Pension Stabilization Fund	4,411,823	Reduce property tax rate by 0.25¢ from 74.58¢ to 74.33¢ which will result in total 3¢ reduction from current year tax rate of 77.33¢ (on-going impact)	4,411,823	
Total Source of Funds	4,411,823	Total Use of Funds	4,411,823	
City Council Action (yes/no/withdrawn)		Difference	0	

**Additional Mayor & City Council Amendments for Consideration on September 21, 2022**

Council Member Lead - Bazaldua		Amendment Number		15
Council Member Co-Sponsor(S):				
Source of Funds	Amount	Use of Funds	Amount	
Non-Departmental - reduce Pension Stabilization Fund	95,783	MCC - add funding for car allowance (on-going impact)	168,000	
BMS - Property tax revenue resulting from Denton CAD final certified value received on Sept 12	72,217			
Total Source of Funds	168,000	Total Use of Funds	168,000	
City Council Action (yes/no/withdrawn)		Difference	0	

Council Member Lead - Bazaldua		Amendment Number		16
Council Member Co-Sponsor(S): Blackmon				
Source of Funds	Amount	Use of Funds	Amount	
Storm Drainage Management - reimbursement to PKR	150,000	PKR - liter clean-up along trails resulting from storm water run-off and flooding (on-going impact)	150,000	
Total Source of Funds	150,000	Total Use of Funds	150,000	
City Council Action (yes/no/withdrawn)		Difference	0	

Council Member Lead - Bazaldua		Amendment Number		17
Council Member Co-Sponsor(S):				
Source of Funds	Amount	Use of Funds	Amount	
Non-Departmental - reduce Salary and Benefit Reserve	183,000	CTS/Security Division - add funding for pay adjustments for City Security personnel (on-going impact)	183,000	
Total Source of Funds	183,000	Total Use of Funds	183,000	
City Council Action (yes/no/withdrawn)		Difference	0	

Council Member Lead - Bazaldua		Amendment Number		18
Council Member Co-Sponsor(S):				
Source of Funds	Amount	Use of Funds	Amount	
Non-Departmental - reduce Pension Stabilization Fund	500,000	BSD - add funding for battery for Solar PV system at City facility (one-time funding)	500,000	
Total Source of Funds	500,000	Total Use of Funds	500,000	
City Council Action (yes/no/withdrawn)		Difference	0	



### Additional Mayor & City Council Amendments for Consideration on September 21, 2022

#### Source of Funds so that FY 2022-23 Budget Amendments are Sustained in FY 2023-24

Council Members - Various		Amendment Number	14-15
FY24 Source of Funds	Amount	FY24 Use of Funds	Amount
MGT - Small Business Center - do not add Business Manager to support startup and existing small businesses in underserved areas	102,568	Reduce property tax rate by 0.25¢ from 74.58¢ to 74.33¢ which will result in total 3¢ reduction from current year tax rate of 77.33¢ (on-going impact)	4,639,654
BMS - do not add 2 Continuous Improvement Specialist positions to perform complex performance improvement functions	189,878	MCC - add funding for car allowance (on-going impact)	95,783
Code - do not add 2 manager positions and 1 administrator in Neighborhood Code Compliance	254,887		
DAS - do not add 2 positions to expand Foster Program	113,575		
DFR - do not add 8 positions in dispatch	1,052,605		
DFR - do not add 9 of 18 positions for expansion of Single Role Paramedic Program	949,440		
DPD - do not add 3 non-uniform positions in communications unit	316,768		
DPD - do not add the net increase in Mounted Unit for addition of 3 positions offset by day labor	32,144		
DPD - do not add 2 National Integrated Ballistic Information Network (NIBIN) Analyst positions and 2 Forensic Firearm Examiner positions	278,467		
TRN - reduce funding for bike lane funding (leaving balance of \$2,000,000)	500,000		
TRN - reduce funding for traffic signal equipment repair for knockdowns and damages (leaving balance of \$500,000)	160,000		
TRN - reduce funding to address speed mitigation (leaving balance of \$700,000)	300,000		
MGT - reduce funding to expand the capacity of minority and women-owned business enterprises (leaving balance of \$500,000)	500,000		
Total Source of Funds	4,750,332	Total Use of Funds	4,735,437
		Difference	14,895